

Dear exhibitors,

PHOTONICS 2026 will open shortly. We are hoping that your company is actively preparing for the event. Please mind a number of essential issues to make your participation in the exhibition effective and comfortable.

EXHIBITION SCHEDULE

SET-UP		29 March, Sunday	30 March, Monday
Layout Delivery of bulky exhibits ¹		8:00–10:00	
Stand assembling ²		10:00–19:45	8:00–18:00 ⁴
Moving the exhibitors into equipped stands			From 12:00
Admission of vehicles to the venue ³		10:00–19:30	8:00–19:30

¹ Construction of certain stands may be suspended on the first day of the set-up period to deliver exhibits consistent with the delivery schedule.

² You can find the terms and cost of extending the set-up hours in the Timiryazev Centre Commercial Department.

³ Admission of vehicles to Timiryazev Centre during the set-up/dismantling periods for unloading and loading of exhibits is allowed by **free** single-entry passes.

⁴ Final clearing of aisles and carpet covering. Exhibits must be unpacked, stands must be ready and cleaned, and aisles must be cleared. Decoration and equipment adjustment are allowed within the stand area until 19:45.

EXHIBITION		31 March, Tuesday	1 April, Wednesday	2 April, Thursday
Admission of exhibitors ⁵		8:00–19:45	8:00–19:45	8:00–19:45
Admission of visitors		10:00–18:00	10:00–18:00	10:00–18:00
Additional delivery of cargo		8:15–9:45 18:15–19:45	8:15–9:45 18:15–19:45	8:15–9:45

⁵ Admission of exhibitors only by exhibitor passes. Set-up works are prohibited, work passes are invalid. The exhibiting company is responsible for the safety of exhibits at the stand.

DISMANTLING		2 April, Thursday	3 April, Friday
Packing and removal equipment and exhibits		18:00–19:45 ⁶	
Dismantling of stands			8:00–19:45 ⁷
Admission of vehicles to the venue ³		18:00–19:30	8:00–19:30

⁶ Exhibits and equipment must be removed, otherwise the exhibiting company will be responsible for their safety (or disposal of scraping of single-use structures).

⁷ All building materials, structures and large-size waste must be taken away from the grounds of Timiryazev Centre or dumped into garbage containers at the expense of the exhibitor or contractor.

VENUE

Timiryazev Centre (Vavilov, Passage Halls), str. 1, 6, Verkhnyaya alleya, Moscow

There is a free parking for exhibitors and visitors in front of the Main Entrance to the venue.

ORGANISER'S OFFICE

The organiser's office will be located at Stand 1A010 in Passage Hall. Please ask any questions regarding your participation in the exhibition.

PROCEDURE FOR DELIVERY/REMOVAL OF EXHIBITS AND EQUIPMENT

Entry of vehicles into the territory of the exhibition complex during the set-up/dismantling periods for unloading and loading of exhibits is allowed by free single-entry passes. The exhibitor (contractor) shall issue vehicle pass in the [personal account at Timiryazev Centre](#) and is automatically entered into the electronic database. You can check your entry access before 5 days to set-up at <https://texpo.ru/proverit-dostup-na-vezd/>. The letter for equipment and exhibits move in and move out is not required.

Time allowed for vehicles to stay in the cargo handling area:

- passenger car – **1 hour**,
- truck up to 5 tonnes – **2 hours**,
- truck over 5 tonnes – **3 hours**.

When entering or leaving a security officer scans the state number of the vehicle with an automatic fixation of the entry and exit time.

The **penalty for exceeding** the time in the cargo handling area for each **30 (thirty) minutes** for a passenger car is 2,000 RUB for each event, for a truck is 3,000 RUB for each event.

Overnight parking (from 20:00 to 8:00), washing and repair of vehicles on the territory of Timiryazev Centre is **strictly prohibited**. Entry of **motorbikes, taxis** and cars rented using **carsharing** services to the territory is **prohibited**.

During the exhibition holding additional bringing in of exhibits is allowed only from 8:15 till 9:45 am or from 18:15 till 19:45 pm on condition of the standard time of the exhibition. The procedure for additional bringing in of exhibits during the exhibition is equal to that during the set-up/dismantling period.

On exhibition days there are **only two time intervals** for ordering car passes to the loading and unloading area of the Timiryazev Centre: from 8:15 till 9:45 am and from 18:15 till 19:45. At other times the personal account of the Timiryazev Centre is **unavailable**. After issuing the car pass in the personal account of the Timiryazev Centre you can use it in one minute.

Regarding the questions of entry and bringing in of exhibits please contact the Call centre of the Expocentre using a toll-free phone number +7 (800) 707-37-99 (every day from 8 am to 8 pm).

NOTE!

The Timiryazev Centre security do not allow the following items to be brought/delivered to the venue: devices and products, the use of which may lead to injury, ignition or smoke; dangerous substances, gas cylinders; liquids in containers of more than 500 ml; alcoholic beverages; bulky objects, the sum of three dimensions of which in length, width and height exceeds 150 cm; and flags and banners larger than 2 x 1.5 m.

EXHIBITOR ID

Access to the territory of Timiryazev Centre and the entrance to the registration area is free. Admission to the exhibition halls is by exhibitor passes (IDs). These IDs are valid during the set-up, the exhibition and dismantling from 8:00 to 19:45.

After the registration in the [personal exhibitor account](#) the exhibitor's responsible representative has the right to

- enter the data for exhibitor IDs for all employees of the company according to the quota in advance,
- download and send exhibitor IDs to all employees of the company at any convenient time,
- order additional exhibitor IDs for a fee.

Each employee of the company can print out their exhibitor ID with a barcode to enter the exhibition halls or save it on their mobile device.

WORK PASSES

Work passes are invalid during the exhibition running period. Work passes are issued in the [personal account at Timiryazev Centre](#). Access to this account is provided by the relevant service of Timiryazev Centre after the contractor has passed the technical accreditation one month before set-up. The pass is saved electronically or printed out.

LOADING/UNLOADING

Independent loading, unloading and transportation of cargo using any types of lifting and transport mechanisms and equipment (cranes, manipulators, stackers, and other lifting mechanisms of any type) is **prohibited**. The administration of the centre will **impose penalties** for violation of this rule. It is allowed to unload from a truck's tail lift by hand or using hand or hydraulic carts.

Services related to loading, unloading and transportation of cargo using all types of lifting and transportation equipment and devices on the territory of Timiryazev Centre are provided by the freight forwarder DMW-EXPO. Exhibitors who require services for unloading and loading of exhibits, installation of equipment, storage of packaging during the event or forwarding of goods should contact the managers of DMW-EXPO.

On the basis of applications DMW Expo Company forms a schedule of exhibits entry and removal which is mandatory for all the exhibitors. In case the cargo arrives out of schedule its delivery to the booth is not guaranteed.

Handling and rigging works:

Ekaterina Terekhova, +7 (903) 296-84-16, ekaterina.terekhova@dmw-expo.ru

Yuri Kharchenko, +7 (977) 260-93-51, Yuri.kharchenko@dmw-expo.ru

Customs clearance and forwarding of exhibition cargo:

Marina Filippova, +7 (916) 224-47-27, marina.filippova@dmw-expo.ru

CLOSING DOCUMENTS

Closing documents for the exhibition can be obtained at the organiser's office during the exhibition (Stand 1A010, Passage Hall).

In order to receive closing documents, a designated representative of the exhibitor needs the following documents with **a stamp and a signature of the exhibitor**:

- 2 originals of the contract for participation in the exhibition,
- 2 originals of the stand layout in the pavilion,
- 2 originals of the certificate of acceptance of services and exhibition space,
- [a power of attorney](#) to receive the documents or the company's seal.

If you do not carry the certificates signed by your company, we can print them out for you but you will be able to sign them only if you have the payer seal or the [power of attorney](#).

SHELL-SCHEME STANDS

The exhibitors who have contracts for standard and superior shell-scheme stands must arrive to their stands on **Monday, 30 March 2026**, no earlier than 12:00.

Arrange the time of delivery of large-sized exhibits to the equipped area in advance with the logistics company that handles the import of your exhibits.

RAW SPACE

The construction on the raw space is carried out by the exhibitor independently or under an agreement with a contractor. Any work related to the stand construction is subject to mandatory paid coordination with TB Expo in accordance with the rules in force at Timiryazev Centre and [the Technical Control Regulations at Timiryazev Centre](#).

The exhibitor or their contractor must have their stand design pre-approved by the Technical Control Department of EXPOCONSTA: +7 (915) 359-53-90, +7 (915) 359-53-88, stk@expoconsta.ru.

Designs shall be admitted no later than **20 (twenty) working days** prior to the start of the exhibition set-up. The approval period is 5 (five) working days.

The organiser does not provide additional equipment and furniture for raw space. Please contact your contractor.

NOTE!

At the end of the working day, it is required to turn off the lighting of the stand for fire safety reasons. Representatives of Timiryazev Centre reserve the right to disconnect the general power supply to the stand from the centre's grid if the lighting was not turned off by the exhibitor.

GENERAL AND ADDITIONAL SERVICES

Deadlines. Extra charges

Stand building applications are not accepted less than 15 working days before the start of exhibition set-up.

Service applications are not accepted less than 5 working days before the start of exhibition set-up.

Orders for services placed during the set-up period are accepted if they are technically feasible and are subject to a **100% surcharge**.

Orders for services placed during the set-up period are paid for at the organiser's office at the exhibition according to the Russian legislation.

Cleaning

The cleaning is carried out exclusively by the personnel of Timiryazev Centre. The involvement of third-party companies and **independent cleaning** of stands using technical means (vacuum cleaners, brooms, brushes, etc.) **are prohibited**.

Passages between stands are cleaned daily before the exhibition opens. Leave your garbage in front of the stand in a plastic bag or a box, it will be picked up three times a day. Apply for dry or wet cleaning of the stand via your [personal exhibitor account](#).

Security

Pavilion security is included in the participation fee. An employee of your company must be presented at the stand from the moment it opens until the moment the exhibition halls are fully vacated and closed.

The exhibition organiser and Timiryazev Centre bear no responsibility for losses that occur from the moment the pavilion is opened until the moment it is closed by security guards. You can order daytime and/or nighttime security for your stand via your [personal exhibitor account](#).

Power supply

Please make sure that you order the power capacity you require. Power connection and supply to the raw space is not included in the contract and have to be ordered via your [personal exhibitor account](#).

Please use battery-powered tools or temporary sockets in the pavilion for set-up. To protect equipment, use uninterruptible power supplies (UPS). The organiser is not responsible for failures or damage to equipment and devices due to this reason.

Water supply and drainage

The connection of hoses to the exhibitor's equipment and the maintenance of connections during the exhibition are carried out by personnel of your company or the builder of your stand. It is prohibited to drain waste process fluids into the sewer.

Hoses leading to the equipment must be covered with traps. A separate connection is required for each unit of process equipment.

Internet

Step 1. Place an order for technical support services for connection to the Internet in your [personal exhibitor account](#).

Step 2. Place an order for connection to the Internet from Rostelecom manager Vladislav Kucher, +7 (495) 855-53-94, +7 (915) 381-56-06, Vladislav.Kucher@rt.ru.

Rostelecom is an official telecommunications operator of Timiryazev Centre.

EVENT REGULATIONS

Please read carefully [the Rules of Participation in Events at Timiryazev Centre](#).

Health protection and security

The exhibitor must comply with safety and fire safety requirements, as well as exercise due care for other exhibitors, visitors and third parties. All persons present in the exhibition halls during set-up and dismantling works must use protective helmets, as well as other personal protective equipment necessary for performing specific types of work.

Fire safety regulations

Exhibitors and contractors engaged in the construction of stands are required to strictly comply with the safety and fire safety regulations established by the administration of the exhibition centre, and are responsible for their violation.

Smoking inside the pavilion is **strictly prohibited!**

It is **prohibited** to use unmanned aerial vehicles, as well as to move around the exhibition area using scooters, unicycles, segways and similar means of individual mobility.

Noise level

Noise level above 65 dB is not allowed. If complaints arise, the organiser has the right to turn off the noise source or, if this is not possible, the power supply at your stand.

Demonstration of exhibits

Demonstration of equipment accompanied by increased noise, specific odours or lighting effects, as well as the formation of solid waste must be coordinated with the organiser **in advance**. It is subject to ordering the required related services.

No part of the equipment must be placed outside the rented exhibition area.

To ensure the safety of visitors, fences and protective screens should be installed around the equipment.

Advertising

Advertising outside the stand and placing advertising structures must be coordinated with the organiser. It is subject to ordering the required related services.

Shows and events at stands

All events must be held within the rented exhibition area. Technical means and special effects as well as events that may draw numerous visitors must be coordinated with the organiser in advance.

Catering

Catering at the stands is provided by an accredited contractor of Timiryazev Centre. Access of third-party catering companies to the territory of the centre is granted after obtaining a written approval from the administration of Timiryazev Centre and payment of a service fee. Delo Vkusa: +7 (915) 238-75-25, tim.catering@mail.ru, <https://teamcatering.ru/>.

There is a canteen and a café on the ground floor of the exhibition centre.

HOW TO GET TO TIMIRYAZEV CENTRE

Public transport: Petrovsko-Razumovskaya metro station (Lyublinsko-Dmitrovskaya line), exit 5, 7 minutes walking distance

Personal transport: str. 1, 6, Verkhnyaya alleya. [How to get here](#)

CONTACTS

Exhibition team

Svetlana Bulatova, Exhibition director

+7 (499) 428-04-01, bulatovase@expocontr.ru

Stand layout and construction coordination

Anna Vlasova

+7 (495) 734-99-30, ext. 457, +7 (916) 578-25-33, anne@expoconsta.ru

Maria Yurchenko

+7 (495) 734-99-30, ext. 472, +7 (916) 212-51-91, maria@expoconsta.ru

Coordination of demonstration of equipment in operation, use of technical means and special effects

Service and Sales Department

+7 (499) 428-02-93, expo-mach@expocontr.ru

Extension of set-up/dismantling hours

Timiryazev Centre Commercial Department (until 18:00)

+7 (989) 147-94-48